UNIVERSITY OF CALICUT

(School of Distance Education)

No: 114207/SDE-A-ASST-2/2022/Admn   Dated,Calicut University P.O 07.10.2022

NOTIFICATION

NOTIFICATION FOR ADMISSION TO UNDER GRADUATE PROGRAMMES FOR THE ACADEMIC YEAR 2022-23

Applications are invited for admission to the Under Graduate Programmes, including Additional Degree Programmes, under the School of Distance Education, University of Calicut for the academic year 2022-23.

I. COURSES OFFERED
(a) BA- 1. Afzal-ul-ulama 2. Economics 3. History 4. Philosophy 5. Political Science 6. Sociology
(b) BBA (Finance / Marketing / Human Resources)
(c) B.Com (Finance / Co-operation)

II. MODE OF APPLICATION

Application is to be submitted online. The Printout of the application form duly signed along with required documents should reach to **The Director, School of Distance Education, University of Calicut, Calicut University.P.O, Malappuram-673635** , either directly or by post **strictly within 5 days from the date of Online submission of the application .**

III. FEE DETAILS

(i)	Admission Fee	Rs.1325/-
(ii)	**Tuition fee for One year (for 2 semesters)**	
	BA	Rs.1545/-
	B.Com	Rs.1765/-
	BBA	Rs.3310/-
(iii)	**Matriculation Fee**	Rs.115/- (for those who are enrolling in University of Calicut for the Ist time)
(iv)	**Re-matriculation Fee**	Rs.170/- (for those who have migrated from University of Calicut to other Universities)
(v)	**Recognition Fee**	Rs.115/- (for those who have qualified from Boards / Universities of other states)
(vi)	**Postal Charges**	Rs.60/-

(a) Students belonging to SC/ST/OEC category are exempted from remitting the Tuition Fee only if (1) they are not employed in Govt/Quasi Govt/Public sector services (2) not seeking admission for additional degree (3) fee concession not availed previously at Graduate Level either through the University or through Block Panchayath concerned. But they have to remit all other special fee like Admission Fee, Matriculation Fee etc. To avail the fee concession, such students have to submit the duly filled in application for fee concession(available in the website : www.sdeuoc.ac.in>Downloads>Application forms) along with the self attested copies of SSLC Certificate, +2 Certificate, AADHAAR and certificates to prove Caste / Community, Nativity and Income issued by competent authorities **at the time of admission**. In addition to the above, a certificate issued from the office of the SC Development Department concerned must be produced stating that no other fee concession is being availed by the candidate.

(b) Visually Challenged candidates are exempted from payment of all type of special fee, tuition fee and examination fee. They have to submit attested copy of Medical Certificate to prove their claim.

(c) OBC Students and additional degree candidates are not eligible for fee concession

Mode of Remittance of Fees- Fee should be remitted Online through the Instant Web Payment

System provided in the website.

IV. ADDITIONAL DEGREE : Additional Degree candidates should submit the self attested copy of the previous Degree / Provisional Certificate in addition to the other necessary documents. Additional Degree candidates will not be eligible for any mark relaxation and fee concession.

V. SCHEDULE OF APPLICATION

Commencement of Online Registration	10.10.2022	
Last date for registration without fine	31.10.2022	
Last date for registration with a fine of Rs.100/-	05.11.2022	
Last date for registration with a fine of Rs.500/-	15.11.2022	
Last date for receipt of printout of application	**strictly within 5 days from the date of Online submission of the application .**	

 Note: Link for online application will not be available after 15.11.2022 under any circumstances.

VI. CONTACT DETAILS

Address for Correspondence	The Director, School of Distance Education, University of Calicut, Calicut University.P.O, Malappuram-673635
Phone	0494 2400288, 2407356 (SDE) 0494 2660600 (SUVEGA- for general enquiry)
Email	*for general enquiry* drsde@uoc.ac.in, dsde@uoc.ac.in **For Technical support :** **(a) SIGN UP / SIGN IN issues only:** sdeadmission2022@uoc.ac.in *(b) Other technical issues* digitalwing@uoc.ac.in
Website	ww.sdeuoc.ac.in

Candidates are requested to read carefully the prospectus for details of courses and fee before submitting the online application. For Prospectus and other information visit **www.sdeuoc.ac.in**

VII. DOCUMENTS TO BE SUBMITTED ALONGWITH THE APPLICATION

1. Original Transfer Certificate (TC) from the Institution last studied.
2. Original and self attested copies of Qualifying Certificate and Mark lists (+2 or equivalent).
3. Self attested copy of SSLC/Equivalent for proof of Age and Date Of Birth.
4. Self attested copy of AADHAAR/ PAN Card/ Voter ID card (which is provided at the time of sign up)
5. Self addressed (strictly as mentioned in the Column for communication address in the application) envelope of Size 30 cm. x 25 cm (without stamp).
6. Those who are eligible for mark relaxation on the basis of caste should submit necessary certificates to prove caste / community.
7. SC/ST/OEC candidates, to avail the fee concession, should submit the filled in application form for fee concession (Form I for SC & ST and Form III for OEC candidates/ available in the website : www.sdeuoc.ac.in>Downloads>Application Forms) along with the self attested copies of SSLC Certificate, +2 Certificate, AADHAAR and certificates to prove Caste / Community, Nativity and Income issued by competent authorities at the time of admission. In addition to the above, a certificate issued from the office of the SC Development Department concerned must be produced stating that no other fee concession is being availed by the candidate.
8. Those who have completed Plus Two through National Institute of Open Schooling (NIOS) should submit an Equivalency Certificate issued from the University of Calicut.

9. Those who have already registered for any degree examination and discontinued / cancelled the programme, must produce a Cancellation Memo from the University concerned.
10. Additional Degree candidates should submit self attested copy of Degree Certificate/Provisional Certificate of their previous Degree.
11. Those who passed the Higher Secondary/Equivalent Examination from the Boards other than the State boards in India should submit Equivalence Certificate from the Department of Higher Secondary Education, Govt. of Kerala.
12. Visually challenged candidates should submit attested copy of Medical Certificate to prove their claim.
13. Anti-dowry declaration duly filled up and signed by student/parent (format available in the Annexure- I in Online Application).

The Printout of the application form, duly signed and attested by Gazetted officer, along with required documents should reach **The Director, School of Distance Education, University of Calicut, Calicut University.P.O, Malappuram-673635** , either directly or by post **strictly within 5 days from the date of Online submission of the application.**
NOTE : Copies of the documents should be in black & White . COLOUR PHOTOCOPIES of the documents will NOT be accepted.

Dr. R. Sethunath
Director, SDE

To
      1)The Public Relations Officer.(with a request to issue press release in this regard)
      2) Digital Wing (with a request to publish in the SDE web site and University web site.
      3) The Co-Ordinators of all Learner Support Centres (Contact Class Centres)

Copy to
      All Sections in the SDE/PS to VC/PA to PVC/PA to Registrar/PA to FO/PA to CE/All JCEs/Enquiry/Suvega/DF